



*Pymble Ladies' College*



# **Pymble Ladies' College Gap Staff program**

**JULY 2020 TO JUNE 2021**







Join us and meet our Boarders who come from around the world, but primarily rural New South Wales







# Live in our beautiful Boarding Houses







Develop new skills working across a variety of Departments including:

- The Hub
- The Preparatory School
- Health Care
- The Performing Arts





*Pymble Ladies' College*



Enjoy the world-class facilities and beautiful grounds







Explore the famous  
Sydney sights and beyond!





# Frequently asked questions



## What will I do during my Gap Year?

- You will be rostered to work 30 hours per week: 15 hours in the Boarding Houses and 15 hours in Departments and Faculties.
- Department and Faculty work is generally completed within the hours of 9.00am and 12.00pm Monday to Friday.
- Work in the Boarding Houses is Monday to Friday, on a rostered system of mornings, afternoons and evenings.
- Occasionally, additional hours or hours at the weekend are required but this is arranged by mutual agreement and time off in lieu is provided.





# What will I do in Boarding?

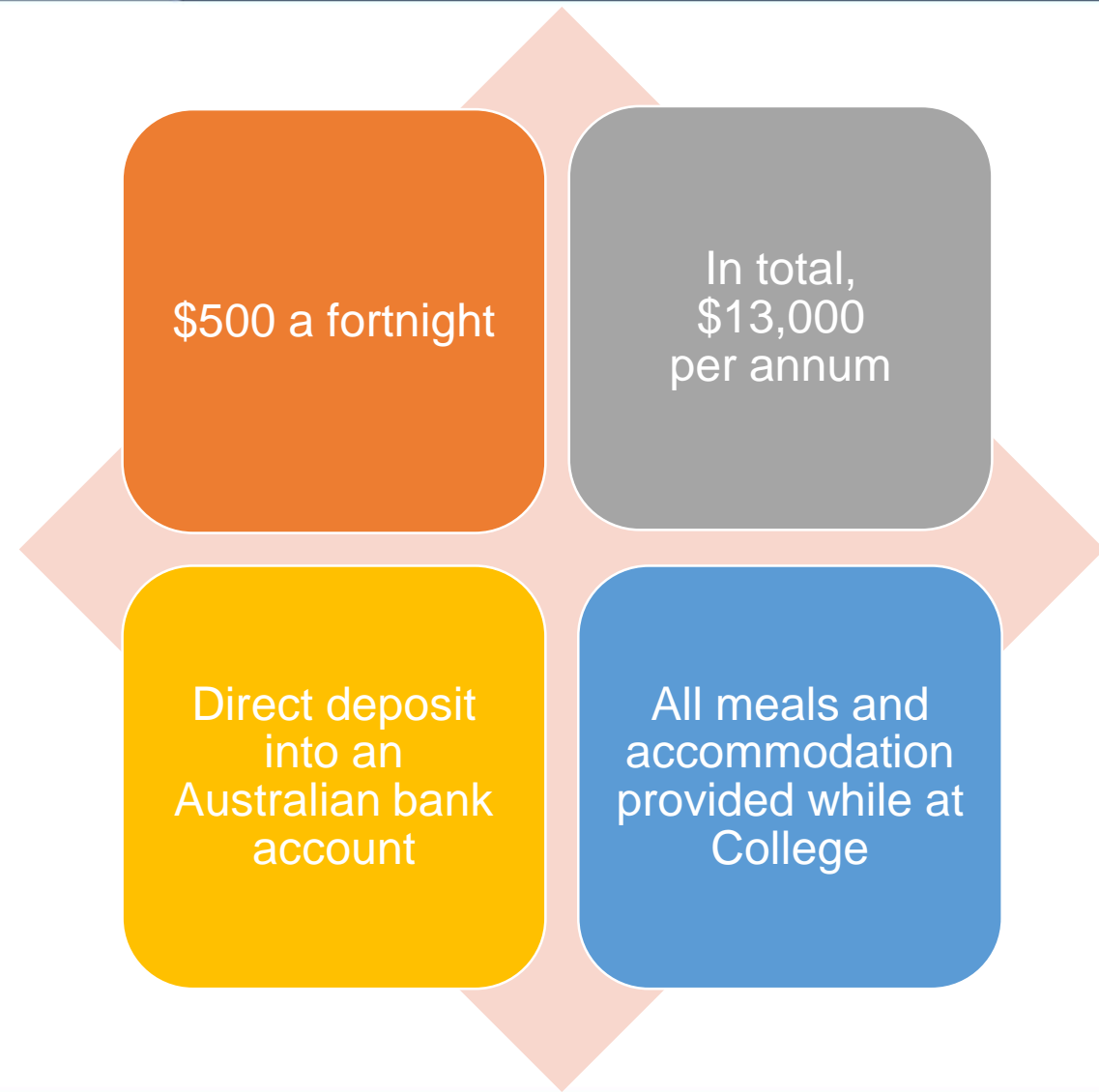
As a staff member in the Boarding Houses you will be responsible for various duties. Some of these include:

- Checking the Boarders' rooms before they leave for school.
- Making sure the kitchen, common rooms and laundry are tidy and functional.
- Escorting younger Boarders on medical appointments and shopping trips.





# Do I get paid?





## What do I wear?

- Upon arrival you will be provided with several items of *Pymble* clothing, including T-shirts, jumper and shorts. You will be expected to wear these when on duty.
- You will be required to bring long black pants or shorts of a professional standard for wear during your Faculty hours.
- More casual clothes can be worn for Boarding House duties.





## Which visa do I need?

The only visa accepted at Pymble Ladies' College is the 408 Visa – Special Stream

Only apply for a 408 Visa if you are sent a letter of offer

You can apply on-line via Government website

Do look at the website prior to applying for process and costs





## What will I get in return?

- New experiences
- Work readiness
- Fun times
- The opportunity to make new friends
- A year working abroad





# Sun, sand and surf







The opportunity to  
push yourself to do  
things you never  
thought you would do



The chance to organise overseas trips during school holidays: Vietnam, New Zealand, Fiji and Thailand are close by!







## New experiences





## What are my next steps?

Gather information – visit our website  
<https://www.pymblelc.nsw.edu.au>  
and talk with family and friends

Consider if this is right for you – could  
you live away from home for a full year?

Ask any questions via email to  
[boarding@pymblelc.nsw.edu.au](mailto:boarding@pymblelc.nsw.edu.au)





# If you do wish to apply for a Gap Year staff member position

Visit the *Pymble* website and submit an application at <https://www.pymblelc.nsw.edu.au/employment>

If your written application is successful, you will move to the next phase and a Skype interview will be arranged with our Director of Boarding.

Once you have returned your signed contract, you will need to arrange a 408 Visa to work at *Pymble* and begin to make travel arrangements.

*Pymble* staff will assist you with any requirements and arrangements.



We know you will enjoy  
*Pymble* and Australia!







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