



# *Pymble Ladies' College*

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## **POSITION DESCRIPTION**

**Title:** Learn to Swim Coach

**Reports to:** Learn to Swim Co-ordinator

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## **POSITION SUMMARY**

The Learn to Swim Coach will assist with the supervision, mentoring and training of Pymble Ladies' College students.

## **ROLE RESPONSIBILITIES**

### **1. Coaching**

- 1.1 Develop and conduct lesson plans suitable for the level you are instructing and in-line with the program expectations.
- 1.2 Attend periodic in-house training sessions as set out by the Coordinator as well as any other training required by the Coordinator
- 1.3 Set up the pool space in accordance to pool space plan before swimmers arrive for each session.

### **2. Communication**

- 2.1 Ensure all written and verbal communication is courteous, professional, accurate and reflective of College values.

### **3. Risk and Compliance**

- 3.1 Report directly to the Principal on any matters relating to child protection.
- 3.2 Consistently adhere to College policies and procedures, importantly the Risk Management, WHS, Child Protection and our emergency response practices.

### **4. Professional Learning**

- 4.1 In partnership with your Manager, continuously align your skills and professional development requirements to ensure that you are meeting the obligations of your role.

**5. Other duties may be required from time to time**

**PERSONAL CAPABILITIES**

- Willingness to support the ethos and values of the College.
- Demonstrated ability to communicate effectively with and encourage young people
- Entry level Learn to Swim Qualification (Austswim or Swim Australia).