



College Fees for Overseas Students 2022

ENROLMENT FEES

Application Fee: \$330 (incl GST) **Acceptance Fee:** \$1,100 (incl GST) **Entry Fee:** \$2,200

All Enrolment Fees are non-refundable and are not credited towards Tuition Fees. The Application Fee is to be sent with the Application for Enrolment. The Acceptance Fee is payable when the offer of a provisional place is accepted. The Entry Fee is payable after the student has been interviewed and the place is confirmed.

TUITION AND BOARDING FEES

All fees are in Australian dollars (AUD). Fees are set annually by the College Board and are subject to change. Any changes in fees will apply to both new and existing enrolments. Annual changes in fees do not constitute a change in Conditions of Entry or Continuing Enrolment terms and conditions.

Tuition Fees		Fee per Annum	Billing instalments	Fee per Instalment
PREPARATORY SCHOOL	Kindergarten, Years 1 and 2	\$31,633.00	2	\$15,816.50
JUNIOR SCHOOL	Years 3 and 4	\$34,014.00	2	\$17,007.00
JUNIOR SCHOOL	Years 5 [^] and 6 [^]	\$34,914.00	2	\$17,457.00
MIDDLE SCHOOL+	Years 7 [^] and 8	\$42,840.00	2	\$21,420.00
UPPER SCHOOL+	Years 9 and 10	\$43,668.00	2	\$21,834.00
SENIOR SCHOOL+	Years 11 and 12	\$43,745.00	2	\$21,872.50
Boarding fees		Fee per Annum	Billing instalments	Fee per Instalment
BOARDING FEES*	Years 7 to 12	\$29,970.00	2	\$14,985.00

+ An Extended Day Student Program is available for Years 7 to 12 at \$50 per day, inclusive of GST on food

* Boarding Fees are in addition to Tuition Fees. Fees include GST charged on the food component

[^] A compulsory IT Levy is payable in addition to Tuition Fees for these year groups

COMPULSORY IT LEVY 2022

IT Levy	Fee per Annum	Billing instalments	Fee per Instalment
Years 5 and 6*	\$350	1	\$350
Year 7+	\$600	4	\$150

* Students in Years 5 and 6 will be charged a compulsory annual iPad charge of \$350 on their January 2022 invoice

+ From 2022 the College is implementing a compulsory "Choose your Own Technology" model for Years 7 to 9. A College owned and managed laptop (choice of HP or Mac) will be provided to students in Year 7, and they will retain the device until the completion of Year 9. As 2022 is the first year of implementation, the IT Levy will only apply to Year 7 in 2022 with the levy for Year 8 and Year 9 to continue in subsequent years. The IT levy will be separately included on each of the first four instalments.



SIBLING DISCOUNT

The annual allowances for fee-paying sisters concurrently attending the College from 2022 are as follows:

Sibling Discount	Second child	Third child	Fourth and subsequent child
Tuition	\$900	\$4,500	\$15,000
Boarding	\$7,275	\$14,550	\$14,550

Where multiple discounts may otherwise be applicable, including scholarships, allowances and staff discounts, the total discount will be limited to the value of the largest discount which is available.

VOLUNTARY DONATIONS TO THE BUILDING FUND

Donations to the Building Fund of \$300 are shown on each of the Overseas Student Tuition Fee instalments for the year in January and July. These amounts are optional and are therefore not added to the total owing on your family account. These tax-deductible contributions are not compulsory. Should you not wish to contribute to the building fund on each or any invoice, simply pay the 'Closing balance' amount on your invoice as this excludes the donation.

INVOICE TIMING AND DUE DATES

Invoices will be rendered prior to each of Terms 1 and 3. Payment is due on the first day of term. The Tuition Fee covers curriculum teaching, compulsory or year group incursions, excursions, and camps, except for Long Stay Programs. Refunds will not be given for any students who do not attend these compulsory programs. An excursion which takes place in a given year, does not guarantee it will take place in subsequent years. Ancillary charges, where applicable, are payable in addition to Tuition Fees. These charges include, but are not limited to excursions, subject material charges and co-curricular activities such as Sport, Dance and Music. We are unable to estimate your daughter(s)' annual ancillary charges as it is dependent on year group, subject selection and number and nature of co-curricular activities.

Timing	Charges billed	Due date*
<i>Invoice 1</i> January	Kindergarten to Year 12: Tuition and Boarding (one-half of annual fees) plus: ancillary charges for all year groups* optional: Voluntary Building Fund Donation	Friday 28 January 2022 (First day of Term 1)
<i>Invoice 2</i> April	Kindergarten to Year 12: ancillary charges for all year groups*	Wednesday 27 April 2022 (First day of Term 2)
<i>Invoice 3</i> July	Kindergarten to Year 12: Tuition and Boarding (one-half of annual fees) plus: ancillary charges for all year groups* optional: Voluntary Building Fund Donation	Tuesday 19 July 2022 (First day of Term 3)
<i>Invoice 4</i> October	Kindergarten to Year 12: ancillary charges for all year groups*	Tuesday 11 October 2022 (First day of Term 4)
<i>Invoice 5</i> December	Kindergarten to Year 12: ancillary charges for all year groups	Friday 30 December 2022

* Includes compulsory IT Levy, if applicable

An Administration Fee of \$100 will be applied the day following each of the due dates to all unpaid family accounts.



ADDITIONAL COSTS FOR OVERSEAS STUDENTS

- Overseas Student Health Cover estimated at from \$500 per annum (this is to be arranged by the family and is required for the duration of the visa).
- School uniform (summer, winter, and sports uniforms, but not including school or sports shoes) at approximately \$2,100 in the first year; thereafter cost dependent upon rate of replacement required.
- Textbooks and stationery at approximately \$1,200 per year, depending upon the subjects chosen.
- NSW Education Standards Authority (Year 12 only) examination marking fee \$1,220 (estimate).
- iPad Program for Years 5 and 6. An annual charge of \$350 in addition to Tuition Fees will be charged in the first invoice of the year issued in January 2022.
- Choose Your Own Technology (CYOT) Program (Year 7 only in 2022). Students are issued a College owned and managed laptop which they will retain until the completion of Year 9. An IT Levy of \$600 per annum is payable. Over 2023 and 2024 this will replace the Year 7 to 9 BYOT Program.
- Bring Your Own Technology (BYOT) Program (Years 8 to 12 in 2022). Parents may choose to supply a laptop of their choice that meets College requirements or choose from a range of College recommended laptops. Estimated cost is \$1,700.
- Boarders may incur incidental costs which are not covered by the Boarding Fee such as personal care items, pocket money and the cost of travel to and from airport.
- Ancillary charges are payable in addition to Tuition Fees. We are unable to estimate students' annual ancillary charges as it is dependent on year group, subject selection and number and nature of co-curricular activities chosen.
- Voluntary Building Fund donations.

METHODS OF PAYMENT OF FEES

The College accepts the payment of fees by one of the following options:

- **Payment on invoice in full, by due date** via BPAY or credit card. Payments should be made on the 'Payments' section of the College website using your Family Reference Number and BPAY reference, where applicable. You do not need to log on to the website to make payments. Credit card payments incur a surcharge of 1.4 per cent for Visa and Mastercard, 2.145 per cent for American Express and 1.76 per cent for Union Pay. There are no fees or surcharges for BPAY payments.
- **Payment of Tuition and Boarding Fees in advance.** A discount of 1.5 per cent is applied to fees prepaid for at least one full year. Fees in advance for one year must be received in full by 4 January 2022 and you must pay the scheduled fee in full (no discount deducted) and email finance@pymblelc.nsw.edu.au for the discount to be applied to your family account. Further information, including terms and conditions and details of further discounts available for prepaying more than one year in advance is available at [Fees in Advance](#).
- **Cheque** sent to the College, marked to the 'Attention of the Finance Department'.
- Cash or direct deposits from Australian or overseas banks to the College bank account are not accepted.
- The option to pay by monthly or fortnightly payment plan is not available to Overseas Students.

All payment options are offered as a courtesy to families. In the event a committed payment is not met, the College reserves the right to make all amounts outstanding to be due and payable with immediate effect.

ADMINISTRATION FEE

All fees and ancillary charges are due on the date as specified on your invoice unless other arrangements have been agreed with the Chief Financial Officer in advance of the due date of the invoice.

An Administration Fee of \$100 will be applied the day following each of the due dates to all unpaid family accounts. The College does not charge interest on overdue accounts. The fee is to compensate the College for the additional administration necessary when invoices are not paid as and when they fall due. If at any time during the year a family becomes aware that they will have difficulty paying fees by the due dates, please contact finance@pymblelc.nsw.edu.au **prior to the due date of the next invoice**



to discuss their circumstances or an Administration Fee will automatically be applied to your account on the due date.

WITHDRAWAL OR TRANSFER OF A STUDENT

The withdrawal of a student requires at least one full school term's notice, in writing to the Principal, otherwise 25 per cent of the annual Tuition Fee at the Overseas Student Tuition rate and Boarding Fee (where applicable) in lieu of notice will be payable. **The notice must be provided on or before the last day of the preceding term.** The Board of Studies' requirements state it is compulsory to advise the College in the notice of withdrawal, the name of the school to which the student is being transferred. The transfer of a student from Boarding to Day Girl status also requires one full school term's notice in writing to the Principal on or before the last day of the preceding term, otherwise 25 per cent of the Boarding Fee in lieu of notice is applicable. The annual Boarding fee for Year 12 students is payable regardless of whether the student remains in Boarding for the duration or part thereof of Terms 2, 3 and 4.

CONDITIONS APPLICABLE TO OVERSEAS STUDENTS

- Where fees in lieu of notice are to be charged in respect of an Overseas Student withdrawing with insufficient notice, they will be charged at the Overseas Student Tuition Fee rate.
- Where the visa status of an Overseas Student changes to a temporary or permanent resident, Tuition Fees will continue to be levied at the Overseas Student Tuition rate until the date the visa status change becomes active. Parents must undertake to advise the College within seven days of receipt of any such change in status.
- In addition to the College Conditions of Entry and Continuing Enrolment, there will be no refund of fees for an Overseas Student where enrolment is cancelled for the following reasons:
 - Failure to maintain satisfactory course progress (visa condition 8202)
 - Failure to maintain satisfactory attendance (visa condition 8202)
 - Failure to maintain approved welfare and accommodation arrangements (visa condition 8532), if applicable.
- The Overseas Student agrees to allow the College to open a learning profile account in the student's name and required contact details with the NSW Education Standards Authority for the purpose of recording the study program.
- Any amounts paid to an Education Agent by the Parent in respect of the Overseas Student are not covered by the College's Conditions of Entry and Continuing Enrolment.
- In the event of a significant or critical welfare issue involving the Overseas Student, and if determined necessary by the College, a parent, carer, legal guardian or approved relative agrees to travel to a designated location within two days to assume care of the student until the situation has been resolved to the College's satisfaction.

REFUND POLICY FOR OVERSEAS STUDENTS

- Application, Acceptance and Entry Fees paid are non-refundable.
- All refunds will be paid to the person who enters into the written agreement with the College and will be paid in Australian dollars.
- If a visa application is refused by Department of Immigration, such that the Overseas Student cannot undertake the course, the College will refund any unspent Tuition Fees where evidence of the refusal by the relevant authorities is provided.
- If the Overseas Student does not start the course on the agreed day unspent Tuition Fees will be refunded within four weeks of written notice.
- If the Overseas Student cannot start the course on the agreed day or cannot continue in the course as the College cannot offer or continue the course, all unspent Tuition Fees will be refunded within four weeks.
- Requests for a refund under this policy should, in the first instance, be advised to the Enrolments Department at enrol@pymblelc.nsw.edu.au together with all relevant details and supporting evidence. The Enrolments Department will advise College Finance of any refunds approved for payment.
- In the event the College is unable to deliver an agreed alternative course, or a refund, the Overseas Student can seek assistance from the Australian Government's Tuition Protection Service (TPS). [Click here](#) for further information.



Pymble Ladies' College

- This agreement, and the availability of complaints and appeals processes, does not remove the right of the Overseas Student to act under Australia's consumer protection laws.

CONDITIONS OF ENROLMENT

This document should be read in conjunction with the Conditions of Entry and Continuing Enrolment that were agreed to prior to commencement. Annual changes in fees do not constitute a change in Conditions of Entry or Continuing Enrolment terms and conditions.