

Pymble Ladies' College

POSITION DESCRIPTION

Title:	Lifeguard
Date updated:	June 2022
Reports to:	Manager – Aquatic Operations

Position Purpose and Objectives

Lifeguards are responsible for providing pool supervision, rescues, first aid, pool operations and providing a safe and clean facility at the Braith Williams Aquatic and Fitness Centre. All tasks performed by the Lifeguard must be in accordance with the Guidelines for Safe Pool Operations (GSPO) and the policies and procedures of the College.

Core Role Accountabilities

1. Lifeguarding

- 1.1 Ensure duties are carried out in the most efficient, appropriate, and proactive manner in accordance with relevant regulations, guidelines and procedures endorsed and implemented at the Braith Williams Aquatic and Fitness Centre.
- 1.2 Take active steps to ensure the working environment area is safe and clean at all times. This includes ensuring the Aquatic centre is clean before, during and after each shift.
- 1.3 Actively monitor and report safety hazards to the manager as part of your shift duties.
- 1.4 Apply first aid to patrons where required and report incidents via the standard incidents report guidelines.
- 1.5 Place all equipment in the correct location of duty. Check equipment daily for wear, tear and damage.
- 1.6 Be responsible for the setting up and packing down of the aquatic facility as per relevant guidelines and support the various programmes operating in the centre.
- 1.7 Conduct pool testing and complete Lifeguard reports in line the correct procedure. Where results are outside of normal operating guidelines raise these with the Manager.

- 1.8 Ensure spectators, parents and swimmers abide by all conditions of entry and safety protocols. Where required address concerns in an appropriate manner and if necessary escalate concerns to the Manager.
- 1.9 Ensure the cleanliness of the venue including placement of pool cleaners and cleaning of pool deck and pool edges where required.
- 1.10 Attend training days to ensure skills and knowledge are maintained.

2. Communication

- 2.1 Ensure all written and verbal communication is courteous, professional, accurate and reflective of College values.

3. Risk and Compliance

- 3.1 Report directly to the Principal on any matters relating to child protection.
- 3.2 Consistently adhere to College policies and procedures, importantly the Risk Management, WHS, Child Protection and our emergency response practices.

4. Professional Learning

- 4.1 In partnership with your Manager, continuously align your skills and professional development requirements to ensure that you are meeting the obligations of your role.

5. Other duties may be required from time to time

Core skills, knowledge and experience

- Willingness to support the ethos and values of the College.
- Demonstrated ability to communicate effectively with varying stakeholders.
- Current first aid and CPR qualification.
- Pool Lifeguard qualification.
- Previous experience as a lifeguard or lifesaving industry (desirable).
- Ability to complete the Lifeguard Fitness Assessment (Tow & recovery from 3.7m).