

# Pymble Ladies' College

## COLLEGE FEES 2023

### ENROLMENT FEES

**Application Fee:** \$440 (incl GST) **Acceptance Fee:** \$2,000 (incl GST) **Entry Fee:** \$2,400

All Enrolment Fees are non-refundable and are not credited towards Tuition Fees. The Application Fee is to be paid on completion of the online Application for Enrolment. The Acceptance Fee is payable when the offer of a provisional place is accepted. The Entry Fee is payable after the student has been interviewed and the place is confirmed.

### TUITION AND BOARDING FEES

All fees are in Australian dollars (AUD). Fees are set annually by the College Board and are subject to change. Any changes in fees will apply to both new and existing enrolments. Annual changes in fees do not constitute a change in Conditions of Entry and Continuing Enrolment terms and conditions.

Tuition Fees		Fee per Annum	Billing Instalments	Fee per Instalment
JUNIOR SCHOOL	Kindergarten, Years 1, and 2	\$25,647.00	4	\$6,411.75
JUNIOR SCHOOL	Years 3 and 4	\$28,261.00	4	\$7,065.25
JUNIOR SCHOOL	Years 5 <sup>^</sup> and 6 <sup>^</sup>	\$29,133.00	4	\$7,283.25
MIDDLE SCHOOL+	Years 7 <sup>^</sup> and 8 <sup>^</sup>	\$35,883.00	4	\$8,970.75
UPPER SCHOOL+	Years 9 and 10	\$36,343.00	4	\$9,085.75
SENIOR SCHOOL+	Year 11	\$36,460.00	4	\$9,115.00
SENIOR SCHOOL+	Year 12	\$36,460.00	3	\$12,153.33
Boarding Fees		Fee per Annum	Billing Instalments	Fee per Instalment
BOARDING FEES*	Years 7 to 11	\$31,168.00	4	\$7,792.00
BOARDING FEES*	Year 12	\$31,168.00	3	\$10,389.33

\* Boarding Fees are payable in addition to Tuition Fees. Fees include GST charged on the food component + An Extended Day Student Program is available for Years 7 to 12 at \$50 per day, inclusive of GST on food  
^ A compulsory IT Levy is payable in addition to Tuition Fees for these year groups, for details refer to the Compulsory IT Levy section

# Pymble Ladies' College

## COMPULSORY IT LEVY YEAR 5 - 9

IT Levy	Fee per Annum	Billing instalment
Year 5 *	\$450	1 – January 2023
Year 6 *	\$350	1 – January 2023
Year 7+	\$775	1 – January 2023
Year 8+	\$600	1 – January 2023
Year 9	From 2024 only	N/A

\* Students in Years 5 and 6 will be charged a compulsory annual iPad charge. The iPad remains the property of the College.

+ The College has a compulsory "Choose your Own Technology" model in place for Years 7 to 9. A College-owned and managed laptop (student choice of HP or Mac) will be provided to students in Year 7, and the student will own the device only after the completion of Year 9. As 2023 is the second year of the program, the IT Levy will only apply to Year 7 and Year 8 in 2023 and will extend to Year 9 from 2024.

## INVOICE TIMING AND DUE DATES

Timing	Charges billed	Due date*
<b>Invoice 1</b> Mid-January	<b>Tuition and Boarding</b> (one-quarter of annual fees, one-third for Year 12) <b>plus:</b> ancillary charges for all year groups <b>optional:</b> Voluntary Building Fund Donation	<b>First day of Term 1</b> Tuesday 31 January 2023
<b>Invoice 2</b> Mid-April	<b>Tuition and Boarding</b> (one-quarter of annual fees, one-third for Year 12) <b>plus:</b> ancillary charges for all year groups <b>optional:</b> Voluntary Building Fund Donation	<b>First day of Term 2</b> Wednesday 26 April 2023
<b>Invoice 3</b> Early July	<b>Tuition and Boarding</b> (one-quarter of annual fees, one-third for Year 12) <b>plus:</b> ancillary charges for all year groups <b>optional:</b> Voluntary Building Fund Donation	<b>First day of Term 3</b> Tuesday 18 July 2023
<b>Invoice 4</b> Early October	<b>Tuition and Boarding</b> (one-quarter of annual fees Kindergarten to Year 11 only) <b>plus:</b> ancillary charges for all year groups	<b>First day of Term 4</b> Tuesday 10 October 2023
<b>Invoice 5</b> Mid-December	Ancillary charges for all year groups	Friday 29 December 2023

\* An Administration Fee of \$100 will be applied the day following each of the due dates if the family account is unpaid.

Invoices are due on the dates specified above unless you pay via our direct debit payment plan, or you have made other arrangements that have been agreed with the Chief Financial Officer in advance of the due date of the invoice.

Invoices can only be sent to the person/parent(s) responsible for fees as per the signed conditions of enrolment and cannot be split by child or accommodate separate payment arrangements within families.

## TUITION FEE INCLUSIONS

The Tuition Fee covers curriculum teaching and compulsory or any whole of year group incursions, excursions, and camps, including the Year 9 Residential Program. Refunds will not be given for any students who do not attend these compulsory programs. An excursion which takes place in a given year does not guarantee that the excursion will take place in the next or subsequent years.

# Pymble Ladies' College

## ANCILLARY CHARGES

Ancillary charges, where applicable, are payable in addition to Tuition Fees. These charges include, but are not limited to excursions, subject material charges and co-curricular activities such as Sport, Dance and Music. We are unable to estimate your daughter(s)' annual ancillary charges as it is dependent on year group, subject selection and number and nature of the co-curricular activities undertaken.

## YEAR 12

Year 12 students will be invoiced in three instalments of one-third of the annual Tuition Fee, and Boarding Fee where applicable, prior to the commencement of Terms 1 to 3 only. Invoices will continue to be issued in October and December for any ancillary items that have not been charged to date. The annual Boarding Fee for Year 12 students is payable regardless of whether the student remains in boarding for the duration or part thereof of Terms 2, 3 or 4 subsequent to the final HSC exam dates.

## SIBLING DISCOUNT

The annual allowances for fee-paying sisters concurrently attending the College in 2023 are:

Sibling Discount	Second child	Third child	Fourth and subsequent child
Tuition*	\$900	\$4,500	\$15,000
Boarding^	\$7,275	\$14,550	\$14,550

\* Where multiple discounts may otherwise be applicable, including scholarships, allowances and staff discounts, the total discount will be limited to the value of the largest discount which is available. The only exception is the Boarding sibling discount which applies in addition to any other discount.

^Boarding sibling discounts will apply in addition to other discounts including the Tuition sibling discount.

## VOLUNTARY DONATIONS TO THE BUILDING FUND

Donations to the Building Fund of \$300 are shown on each of the first three invoices issued for the year in January, April, and July. These amounts are optional and are therefore not added to the total owing on your family account. These tax-deductible contributions are not compulsory. If you do not wish to contribute to the building fund, simply pay the 'Closing Balance' amount on your invoice, as this excludes the donation. If you participate in the Payment Plan and wish to contribute to the Building Fund, please pay via 'Pymble Payments' on the College website or via the *MyPymble* portal as these contributions are not included in the payments under the plan.

## PAYMENT OF FEES

To pay fees you will require your Family Reference Number and BPAY Reference Number. These can be found on the top right-hand side of your invoice or under your "user details" on the *MyPymble* portal by clicking on your profile picture. Credit card payments can be made via the 'Pymble Payments' page on our website or by using the 'Make a Payment' button located under the finance reference codes noted above on the *MyPymble* portal.

Credit card payments for all methods of payment incur a surcharge of 1.4 per cent for Visa and Mastercard, 0.95 per cent for American Express and 1.76 per cent for Union Pay. There are no fees or surcharges for BPAY payments (Biller Code: 57158) or for amounts direct debited from bank accounts under the payment plan option.

The College offers the following methods for the payment of fees. Please note that to reduce the likelihood of fraudulent activity we will never request payment of fees via a link within an email or text message:

- **Payment on invoice in full, by due date** via credit card (surcharges apply) or BPAY (no surcharges).
- **A fortnightly or monthly direct debit payment plan** is available in equal instalments over ten months or

# Pymble Ladies' College

twenty fortnights, from January to October, with two further balancing payments on 15 November and 15 December for all remaining outstanding amounts on your family account at the conclusion of the school year. Payments can be made by direct debit from your bank account (no surcharges apply) or credit card (surcharges apply). Standard plans established in 2022 will automatically roll over into 2023 (at 2023 Tuition and Boarding Fee rates) unless you advise otherwise. For those wishing to sign up to the payment plan for the first time in 2023, a new plan for each daughter must be established by 13 January 2023, as the first payment debited is 15 January 2023. Further information, including how to establish your plan, terms, and conditions, is available at [Pay by Payment Plan](#).

- **Payment of Tuition and Boarding Fees in advance.** A discount of 2.5 per cent is applied to fees prepaid for at least one full year. Fees in advance for the 2023 year must be received in full by 4 January 2023 to receive the discount. You must pay the scheduled fee in full (no discount deducted) and email [finance@pymblelc.nsw.edu.au](mailto:finance@pymblelc.nsw.edu.au) for the full discount to be subsequently applied to your first invoice for 2023. Further information, including terms and conditions and details of further discounts available for prepaying more than one year in advance, is available at [Fees in Advance](#).
- **Cheque** made payable to Pymble Ladies' College sent to the College, marked to the 'Attention of the Finance Department.' are to be received prior to the due date to allow time for the cheque to be cleared by the bank.
- **Edstart** provides an alternative payment plan option. The College does not endorse Edstart, who are an external service provider. This option is provided to parents for information purposes only. To find out more see the [Edstart website](#).
- Cash or direct deposits from Australian or overseas banks to the College bank account are not accepted.

All payment options are offered as a courtesy to families. In the event a committed payment is not met, the College reserves the right to declare all amounts outstanding to be due and payable with immediate effect.

## ADMINISTRATION FEE

An Administration Fee of \$100 will be applied the day following each of the due dates to all unpaid family accounts. The College does not charge interest on overdue accounts. The Administration Fee is to compensate the College for the additional administration necessary when invoices are not paid as and when they fall due. If at any time during the year a family becomes aware that they will have difficulty paying fees by the due dates, they must contact [finance@pymblelc.nsw.edu.au](mailto:finance@pymblelc.nsw.edu.au) **prior to the due date** of the next invoice to discuss their circumstances or an Administration Fee will automatically be applied immediately after the due date.

## WITHDRAWAL OR TRANSFER OF A STUDENT

The withdrawal of a student requires at least one full school term's notice, in writing to the Principal, otherwise 25 per cent of the annual Tuition Fee and Boarding Fee (where applicable) in lieu of notice will be payable. **The notice must be provided on or before the last day of the preceding term. Notice received in the school holidays prior to, or during the term prior to withdrawal is considered insufficient notice.** This notice period is required to enable the College to identify and enrol a replacement student and therefore minimise loss of income to the College.

The Board of Studies' requirements state it is compulsory to advise the College in the notice of withdrawal of the name of the school to which the student is transferring. The transfer of a student from Boarding to Day Girl status also requires one full school term's notice in writing to the Principal on or before the last day of the preceding term, otherwise 25 per cent of the Boarding Fee in lieu of notice is applicable. The annual Boarding fee for Year 12 students is payable regardless of whether the student remains in Boarding for the duration or part thereof of Terms 2, 3 and 4 and subsequent to the final HSC exam dates.

## CONDITIONS OF ENROLMENT

This document should be read in conjunction with the Conditions of Entry and Continuing Enrolment that were signed prior to commencement. Annual changes in fees do not constitute a change in Conditions of Entry or Continuing Enrolment terms and conditions.