



PAY BY PAYMENT PLAN – EDSTART PLUS

Pymble has partnered with Edstart to give you added flexibility and choice to pay your school fees. By setting up an Edstart Plus Account you will be able to:

- Pay weekly, fortnightly, or monthly by selecting the schedule that works best for you
- Choose your preferred day when payments are made
- Spread your school fee payments over a full calendar year
- Pay via direct debit, debit/credit card or BPAY
- Adjust your repayments at any time
- Include all additional charges such as Boarding fees or adjust for College-awarded scholarships, where applicable
- Add an extra amount of either 10 or 15 percent of tuition fees to each payment to cover your ancillary charges such as IT levy, subject costs, excursions and co-curricular charges. This option is strongly recommended as it will assist families to smooth repayments over the year reducing the need to increase payments as the year progresses
- Edstart will not include the Voluntary Building Fund in your repayments.

Cost to use the Edstart Plus service

As a commitment to our families, *Pymble* absorbs the administrative cost for your Edstart Plus service. Please note that credit card surcharges levied by Edstart will apply to payments made by credit card.

Who do I contact if I have questions regarding fees or charges on an invoice?

You will continue to be able to view your invoices via *MyPymble*. Should you have a query regarding school fees or a charge on your invoice, please contact finance@pymblelc.nsw.edu.au quoting your family reference number as Edstart will be unable to answer or resolve any queries you may have regarding specific charges. Should an adjustment be necessary to your account following your query, the adjustment will appear on your next invoice and will be reflected in your future repayment amounts to Edstart.

Do I need to send a copy of each *Pymble* invoice to Edstart?

You do not need to send a copy of your invoice to Edstart for payment as we will send this on your behalf as soon as invoices are issued by us. Please note that if you are signed up to Edstart Plus, the balance owing as shown in *MyPymble* shows the balance Edstart owes to *Pymble*. Refer to the Edstart customer portal for the balance you owe to Edstart.

Understanding the timing differences between *MyPymble* and Edstart Portal balances

Your Edstart portal balance will reflect:

- Any payments Edstart have made on your behalf to *Pymble*, less any payments you have made to Edstart. This is the accurate amount you owe to Edstart at any point in time during the year.
- The due date stated on your *Pymble* invoice is not relevant to you as you have chosen to pay via Edstart with regular payments.

Your *MyPymble* portal balance will reflect:

- Total invoices issued less payments *Pymble* has received from Edstart.

Payments are received by us from Edstart on a different schedule to when you make your payments to Edstart which gives rise to different balances between the two portals.

You should refer to the Edstart portal and not *MyPymble* for the amount you owe Edstart. Rest assured that the differences between the balances are due to timing only. The two balances will reconcile at the end of the school year, ensuring all payments made by you to Edstart are accurately reflected in your family account with us.

How to sign up to Edstart Plus for the first time

A payment plan for your daughter(s) can be established at <https://edstart.com.au/pymblelc>. This is our dedicated Edstart Plus page where you can create your account and calculate your payment schedule for 2026. Your payment plan should be established prior to the commencement of Term 1 2026 (the due date of Term 1 fees) to spread your fee payments over the full school year. Otherwise your regular payment amounts will be spread over the reduced number of periods remaining in the year.

How to continue your Edstart Plus payment plan into 2026

If you established a payment plan for the 2025 school year, your plan with Edstart will automatically continue into 2026. Edstart will be in contact with you once the first invoice for 2026 is issued to advise of any changes required to your regular payments.