Pymble Ladies' College

ENROLMENT CONTRACT

These conditions are to be accepted by both of the Student's Parents when they submit the Student's Application for Enrolment Form and prior to the Student commencing at the College. However, provision of this Enrolment Contract is not a guarantee of a place, which is subject to the College's discretion and its Enrolment processes.

1. DEFINITIONS

Unless the context otherwise requires:

Accepted means conduct by a Parent or the Parents which the College determines and notifies in writing to the Parent or Parents is consistent with acceptance of the terms of this Enrolment Contract.

College means Pymble Ladies' College.

College Community means the Students, Parents, staff, Board, ex-students, guests and other persons who participate in the activities of the College.

College Fee schedule is the document that outlines the fees and other charges set annually by the College.

College Policies are the policies and procedures of the College as updated, amended and added to from time to time and which are on the College website.

College Rules are the College's rules, requirements and expectations of Students and Parents as updated, amended and added to from time to time including but not limited to those set out in the College newsletter, Secondary School Diary, Junior School Diary and on any digital platform used to communicate with Students and Parents.

Complaints Policy means the Complaints Policy of the College, available on the College website and as amended from time to time.

Complaints Procedure means the Complaints Procedure of the College, available on the College website and as amended from time to time.

Day means ordinary days (including weekends and public holidays).

Directions means any directions or requirements made by the Board, the Principal or the Principal's delegate.

Enrolment means a contract between the Parent of the Student and the College to provide a course of education over a period of years. The enrolled Student is either currently attending or has a provisional place or a confirmed place held for commencement in a specified Term, grade and calendar year and is not transferrable within the same application.

Enrolment Contract – Adjusted for Parent Circumstances means an Enrolment contract of the College which accommodates the obligations in respect of Fees and Charges applicable to Parent Circumstance Adjustments and permits execution by counterparts, but otherwise is in the same terms as this Enrolment Contract.

Enrolment Fees means the non-refundable fees required to be paid by the Parent to secure a confirmed place at the College for their daughter including the Application Fee, the Acceptance Fee and the Entry Fee.

Fees and Charges means all fees and charges for tuition, boarding, co-curricular activities, elective subjects, excursions, sport, technology and camps and the supply of goods and services to the Student or fees and charges incurred on behalf of the Student from time to time.

Fee Schedule means the Fees and Charges as outlined on the College website.

Overseas Student means a Student who is studying on a subclass 500 visa.

Parent means the Parent/s or legal Guardian of the Student.

Parent Circumstance Adjustments means any of the events or changes of circumstances notified or required to be notified pursuant to clause 3.2(b) of this Enrolment Contract.

Parenting Plan means a written agreement, signed and dated by both parents, that sets out the care arrangements for their child.

Principal means the Principal of the College or Acting Principal of the College or any other Staff Member of the College from time to time carrying out the duties or exercising the authority of the Principal.

School Year means each calendar year.

Serious Conduct means conduct which (in the opinion of the College) includes, but is not limited to, a serious breach of, or is significantly inconsistent with, the College Rules, Student Code of Behaviour, the College Policies or this Enrolment Contract.

Statement of Expectations of Parents means the Statement of Expectations of Parents document which is available on the College's website, as amended from time to time.

Student means the student who is named in the Application for Enrolment Form.

Term means the quarterly periods of each School Year described as 'terms' as determined by the College from time to time.

Written Agreement means an agreement specific to students studying on a subclass 500 visa.

2. STUDENT'S OBLIGATIONS

2.1 Students are required to have high standards of behaviour and:

a. abide by the Student Code of Behaviour and the College Policies as they apply;

b. behave courteously, respectfully and considerately at all times;

c. support the goals and values of the College;

d. attend and, if required, participate in compulsory College activities or other events determined by the College, including all religious education classes, Chapel services, assemblies and various camps and excursions that occur as an integral part of the College curriculum (including the Residential Program for Year 9 students at Vision Valley);

e. wear the College uniform as prescribed including when travelling to and from school and follow conventional standards of appearance while at school, attending excursions and tours in accordance with the College guidelines and the expectations of the College Community;

f. attend the College during school hours, except in the case of sickness or where leave not to attend has been given in writing by the College; and

g. not do anything which may bring the College into disrepute, including in print and electronic media, including on any form of social media.

3. PARENTS' OBLIGATIONS

3.1 Parents must:

a. accept and abide by the Directions of the College and not interfere in any way with the conduct, management and administration of the College, including the College's requirements for discipline, home study, attendance, leave and behaviour of and towards the College Community;

b. support the goals, values and Christian ethics and activities of the College in accordance with the Statement of Expectations of Parents and the College Policies; and

c. read the College newsletter. The College publishes an electronic newsletter, on a weekly basis during each Term, containing information of importance to the Parent. Parents are required to read this newsletter and communications on any digital platform used to communicate with Parents.

3.2 Parents must promptly advise the College in writing:

a. of any change of home or mailing address, mobile phone number, email address or contact details or other information on the Application for Enrolment form including changes of family or Parent Circumstance Adjustments within one (1) month of such change. Applications and provisionally confirmed Enrolments may be cancelled if the College loses contact with the Parent or has mail to the Parent returned to the College;

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b. at the time of applying for Enrolment and at all times afterwards, of any Court Orders or associated documents, including Family Court Orders, Parenting Plans, Domestic Violence Protection Orders or Department of Communities and Justice documents, or arrangements between Parents (for instance, separation), that affect the Student or which are relevant to the education and welfare of the Student, and any written change to them and provide copies of any orders or documented arrangements to the College; and

c. at the time of applying for Enrolment and at all times afterwards, of any circumstances which may impact upon their capacity to meet their obligations to meet the payment of Fees and Charges pursuant to this Enrolment Contract.

3.3 Parents also:

a. must ensure the Student has each item of officially required uniform, clean and in good repair, and all other requirements such as textbooks and stationery;

b. must communicate with students, other Parents, visitors and staff members in a courteous manner, and follow the communication guidelines outlined by the College from time to time and observe the standards of behaviour expected by the College including any relevant code of conduct;

c. should use their reasonable endeavours to attend parent-teacher interviews and parent forums and participate in courses offered by the College which are relevant to the Student's education and provide assistance to the College in a voluntary capacity from time to time;

d. must not disseminate inaccurate, misleading or defamatory information on social media in relation to the College, staff, students or other members of the College Community; and

e. must support the Student in undertaking her obligations whilst enrolled at the College.

4. OFFER OF ENROLMENT AND ENROLMENT FEES

4.1 An offer of Enrolment must be accepted by both Parents unless the College agrees to waive this requirement. The acceptance of the offer of Enrolment must be accompanied by the relevant Enrolment Fee set out in the College Fee Schedule. If the relevant Enrolment Fee is not paid, the Student's place will be forfeited.

4.2 Upon acceptance of an offer of Enrolment, all signatories to this Enrolment Contract will be jointly and severally liable in respect of the obligations contained in this Enrolment Contract.

4.3 Acceptance of an offer of Enrolment for the Student implies that the Student will complete schooling at the College, and where she is enrolled as a boarder, complete her schooling as a boarder.

4.4 No refund of the Application Fee, the Acceptance Fee or the Entry Fee will be granted if the application is withdrawn, or the Student is withdrawn or excluded from the College at any time after the Parents have accepted an offer of Enrolment unless the College agrees that there are extraordinary circumstances in supporting a full or partial refund. A decision to enrol the Student at another school will not, of itself, constitute extraordinary circumstances.

4.5 If the Student does not commence their Enrolment and/or does not respond to contact from the Enrolment Department within a reasonable timeframe the Enrolment will be cancelled.

4.6 Where an Enrolment has been cancelled pursuant to clause 4.5 and a new application is made to enrol the Student for an alternative entry date, the College will consider whether or not it will approve that application. The College does not guarantee the approval of such an application and will generally only accommodate one in exceptional circumstances.

4.7 Where an application is made in the circumstances set out in clause 4.6, a new Application Fee, Acceptance Fee and Entry Fee will be payable.

4.8 Where a Student is enrolled to commence in a particular School Year and a request is made to commence the Student's Enrolment in a different School Year (a Transfer):

a. the College will consider the request for a Transfer and whether an offer of Enrolment will be made to the Student for the new School Year requested;

b. the College does not guarantee that a request for a Transfer will be granted and may grant or deny a request for a Transfer; and,

c. a new Acceptance Fee and Entry Fee will be payable for any approved Transfer that is more than one month from the date on which the application is received by the College.

4.9 Where a Student is enrolled to commence at the start of a particular school Term and a request is made to commence the Student's Enrolment in a different school Term of the same School Year (a Deferment):

a. the College will consider the request for a Deferment;

b. the College does not guarantee that a request for a Deferment may be granted and may grant or deny a request for a Deferment;

c. a Deferment of more than two (2) school Terms will be denied; and

d. if the request for a Deferment is approved, a non-refundable holding fee of 25% of tuition fees (and 25% of Boarding fees if the Student is enrolled as a Boarder) will be payable for each school Term that the Enrolment is deferred.

4.10 If, after the Parents have accepted an offer of Enrolment, the Student does not enter the College for any reason (other than being refused commencement by the College or Overseas Student Visa refusal) the provisions of clause 7 apply in relation to notice required to be given and the charge payable if adequate notice is not given.

4.11 Competence in English is a prerequisite for Enrolment. If the College considers that the English language capabilities of the Student are not sufficient, and the required language level is not reached, the College may decide that the Enrolment should be cancelled.

5. FEES AND CHARGES

5.1 Parents are jointly and severally liable for the payment of all Fees and Charges.

5.2 Fees are generally set annually by the College Board and are subject to change. Any increases in Fees and Charges during the Enrolment will apply to both new and continuing students.

5.3 All Fees and Charges, including Tuition and Boarding fees must be paid for:

a. students in years K-11, in four equal instalments per annum at the beginning of Terms 1, 2, 3 and 4;

b. students in Year 12, in three equal instalments per annum at the beginning of Terms 1, 2 and 3;

c. Overseas Students, in two equal instalments per annum at the beginning of Term 1 and Term 3; or

d. by periodic instalments via Edstart.

5.4 Additional invoices will be sent to Parents including charges that have been incurred subsequent to the last fee instalment invoice, or second fee instalment invoice for Overseas Students.

5.5 Where Fees and Charges are unpaid by the specified due date, except where special arrangements for payment have been made and accepted in writing by the College, the College reserves the right to give 7 Days' written notice to the Parents to:

a. suspend the Enrolment of the Student;

b. terminate the Enrolment of the Student at the end of the current Term; and

c. apply an Administration Fee which reflects the reasonable administrative and financial costs which may be incurred by the College as a result of the non-payment, including arising from non-payment of and collection of the outstanding Fees and Charges.

5.6 Fees and Charges will not be refunded in whole or part if the Student is absent due to illness, leave or suspension.

5.7 While an invoice for Fees and Charges remains outstanding, the College might not permit the Student to participate in any discretionary activity offered by the College (such as interstate or overseas trips).

5.8 If the Student is undertaking activities which incur extra Fees or Charges, not less than one Term's written notice must be given to discontinue these activities, failing which one Term's fees for these activities will be charged unless the College agrees in writing to waive some or all of these fees.

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5.9 Because Parents are jointly and severally liable for Fees and Charges, the College may disclose information to both Parents regarding whether the Fees and Charges have been paid including where Parents are separated or divorced, and regardless of which Parent is paying the Fees and Charges.

5.10 The College may take any appropriate action in the collection of any unpaid Fees and Charges, including the use of a collection agency. The Parents agree to reimburse the College for all liability, loss, costs and expenses (including, without limitation, legal fees and debt recovery agents) in connection with any failure to pay the Fees and Charges.

5.11 The Parent acknowledges that GST may apply to some of the Fees and Charges payable to the College.

5.12 If for any reason GST becomes payable in respect of any part of any Fees and Charges payable by the Parent to the College, then the College reserves the right to amend those Fees and Charges accordingly, at any time.

5.13 Parents agree to keep a copy of this Enrolment Contract and evidence of all payments for Fees and Charges.

6. ADJUSTMENTS FOR PAYMENT OF FEES AND CHARGES

6.1 In the event of Parent Circumstance Adjustments, the College may require the Parents to enter into an **Enrolment Contract – Adjusted for Parent Circumstances**.

6.2 In the event that the College requires the Parents to enter into an **Enrolment Contract – Adjusted for Parent Circumstances** pursuant to clause 6.1 of this Enrolment Contract:

a. each Parent will do so promptly; and

b. the Enrolment Contract – Adjusted for Parent Circumstances once executed by the Parents (or, in the case of a single Parent, that Parent), will replace this Enrolment Contract and this Enrolment Contract will cease to have any force or effect.

6.3 This Enrolment Contract will continue to apply and have force and effect until the Parents (or, in the case of a single Parent, that Parent) have provided an executed **Enrolment Contract – Adjusted for Parent Circumstances** to the College.

7. WITHDRAWAL OF STUDENTS

7.1 Subject to clause 7.2, if a Parent wishes to withdraw a Student from the College, one full Term's notice is required to be sent to the Principal, in writing. By way of example, where it is intended that the Student is to be withdrawn from Enrolment at the end of Term 3, notice in writing must be received and acknowledged by the College no later than the last school Day of Term 2. The notice must be agreed by all Parents named in the Enrolment Contract.

7.2 If the College does not give at least one Term's notice of an increase in the Fees payable by the Parent, the Parent may withdraw the Student from the end of the Term in which the notice of the Fee increase was given provided notice of withdrawal is given to the College within 60 Days of the date on which the notice of the Fee increase was given.

7.3 If the required notice of withdrawal of a Student is not given, and the College is not able to immediately fill the Student's place for that Term, 25% of the annual tuition fee (at the Overseas Student rate if applicable) and boarding fee (if applicable), in lieu of notice will be charged.

7.4 If providing notice of withdrawal, under current NSW Education Standards Authority requirements, the Parent must provide the name of the school to which their daughter is being transferred and the grade the Student will be entering at the new school.

7.5 It is the responsibility of the Parent to return College property. If not returned, the Parent will be charged the cost of the unreturned items of College property.

8. BOARDING

8.1 Boarders are expected to remain as boarders for the full School Year unless otherwise agreed in writing with the Principal.

8.2 Subject to clause 8.3, at least one Term's notice must be given to change the status of a boarder from boarding to day student. By way of example, where it is intended that the Student is to be withdrawn from boarding at the end of Term 3, notice in writing must be received and acknowledged by the College no later than the last school Day of Term 2.

8.3 If the College does not give at least one Term's notice of an increase in the boarding fees payable by the Parent, the Parents may change the Student's status from boarding to a day student from the end of the Term in which the notice of the boarding fee increase was given, provided change in status notice is given to the College within 60 Days of the date on which the notice of the boarding fee increase was given.

8.4 If the required notice of change in status of the Student is not given, and the College is not able to immediately fill the Student's boarding place for that Term, 25% of the annual boarding fee (at the Overseas Student rate if applicable) will be charged, plus GST.

8.5 The offer of a place in the boarding house does not ensure acceptance as a day student after the Student has commenced. Such a change (from boarding to day) may be granted by the College. All such requests for change from boarder to day student should be made, in writing, to the Principal.

8.6 Every Student residing in the boarding house must have a local carer during her Enrolment at the College. The local carer is responsible for the Student in the absence of the Parents and must live within a reasonable distance from the College. The local carer is essential to enable the Student to be collected should she become ill or need to be accommodated at short notice. The local carer should also be available to provide care and accommodation outside the College boarding house during school holidays or public holidays when Parents are not available or for any other reasons as requested by the College.

9. OVERSEAS STUDENT ADDITIONAL CONDITIONS

9.1 Where Fees and Charges in lieu of notice are to be charged in respect of an Overseas Student withdrawing with insufficient notice as per paragraph 7.3 (and 8.4 if applicable), they will be payable at the Overseas Student tuition fee rate.

9.2 Where the visa status of an Overseas Student changes to a temporary or permanent resident, tuition fees will continue to be levied at the Overseas Student rate until the date the visa status change becomes active. Parents undertake to advise the College in writing within 7 Days of receipt of any such change in status.

9.3 There will be no refund of Fees for an Overseas Student where Enrolment is cancelled for the following reasons:

a. Failure to maintain satisfactory course progress (visa condition 8202, as varied or replaced);

b. Failure to maintain satisfactory attendance (visa condition 8202); or

c. Failure to maintain approved welfare and accommodation arrangements (visa condition 8532), if applicable.

9.4 The Overseas Student agrees to allow the College to open a learning profile account in the Student's name and required contact details with the NSW Education Standards Authority for the purpose of recording the study program.

9.5 Any amounts paid to an education agent by the Parent in respect of the Overseas Student are not covered by the College's Enrolment Contract.

9.6 In the event of a significant or critical welfare issue involving the Overseas Student, and if determined necessary by the College, a Parent or approved relative or guardian agrees to travel to a designated location within 2 Days to assume care of the Student until the situation has been resolved to the College's satisfaction.

10. REFUND POLICY RELATING TO OVERSEAS STUDENTS

10.1 Application Fees, Acceptance Fees and Entry Fees paid are non-refundable.

10.2 If a visa application is refused by Department of Home Affairs (Immigration) such that the Overseas Student cannot undertake the course, the College will refund any unspent tuition fees where evidence of the refusal by the relevant authorities is provided. Unspent tuition fees will be refunded within four weeks.

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10.3 If the College cannot offer the course and the Overseas Student cannot start the course on the agreed Day or cannot continue in the course, as the College cannot continue the course, all unspent tuition fees will be refunded within four weeks from written notice.

10.4 Requests for a refund under this refund policy should, in the first instance, be advised to the Enrolments Department at enrol@pymblelc.nsw.edu.au together with relevant details and supporting evidence. The Enrolments Department will advise the College Finance Department of any refunds approved for payment. Notice of withdrawal or change in boarding status should also be advised in writing to the Principal.

10.5 All refunds will be paid to the person who enters into the Written Agreement and will be paid in Australian Dollars.

10.6 In the event the College is unable to deliver an agreed alternative course, or a refund, the Overseas Student can seek assistance from the Australian Government's Tuition Protection Service (TPS). Further information can be found at https://tps.gov.au.

10.7 The Written Agreement and Enrolment Contract, and the availability of complaints and appeals processes, does not remove the right of the Parent of the Overseas Student to take action under Australia's consumer protection laws.

11. ABSENCES

11.1 If the Student is absent from the College or arrives late to the College, a written explanation from the Parent must be provided no later than the next Day of attendance at the College.

11.2 If the Parents wish to seek leave for the Student not to attend any College curricular or co-curricular program or activity during a Term, or for a period of more than one Term and less than 12 months, they must apply in writing by giving two weeks' notice to the College. Leave, including periods of leave at the commencement or end of Term, will only be granted in limited circumstances.

12. REPORTS AND NOTICES

Academic reports will generally be accessible to both Parents via the MyPymble parent portal. Where Parents do not live together, other notices will be sent to each Parent at the address (including email address) notified by them, unless:

a. there is an order of a Court providing that notices are to be sent to only one Parent;

b. there is an agreement between the Parents that the notices will be sent to only one Parent; or

c. the College considers that it is in the best interests of the Student that other arrangements should apply.

13. PARENTS' INSTRUCTIONS

If the College needs instructions from the Parent and if more than one Parent signs the Application for Enrolment Form, and our Enrolment Contract, subject to any Court Orders in place, the College will generally seek and accept instructions from either Parent.

14. ACADEMIC PROGRESSION

Progression from one academic year to another academic year is dependent on the Student successfully completing the requirements of the applicable academic year.

15. SUSPENSION AND TERMINATION OF ENROLMENT

15.1 The College may suspend or terminate the Enrolment of the Student at any time for reasons which may include, but are not limited to:

a. a breach by the Student of the College Rules or Student Code of Behaviour which, in the view of the College, is Serious Conduct;

b. where a Parent has breached or, in the view of the College, not acted consistently with this Enrolment Contract, the Statement of Expectation of Parents, the College Policies or the College Rules;

c. where a Student or a Parent has engaged in conduct prejudicial to the welfare or reputation of the College, its students, staff or members of the College Board;

d. where the Student is not making satisfactory progress;

e. where Fees are more than one Term overdue; or

f. where the College believes that a mutually beneficial relationship of co-operation and trust between the College and the Parent has broken down.

15.2 The College will only exercise its powers and discretions under clause 15.1 of this Enrolment Contract where it first provides the Student and her Parents with details of the conduct which may result in the termination or suspension and a reasonable opportunity to respond. Such details may be provided orally or in writing.

15.3 The College may, but is not obliged to, provide reasons for any determination made under clause 15.1 of this Enrolment Contract.

15.4 If a determination of the College under clause 15.1 of this Enrolment Contract is made by the Principal on behalf of the College, that determination will be final and subject only to the Complaints Policy and Complaints Procedure.

15.5 If a determination of the College under clause 15.1 of this Enrolment Contract is made by the Board on behalf of the College, that determination is final.

15.6 If the Student is suspended there will be no refund of Fees and Charges in relation to the period of suspension. If the Enrolment is terminated by the College, the College will refund on a pro-rata basis the amount of tuition fees paid for a period for which the Student will no longer be attending the College.

16. HEALTH AND WELLBEING

16.1 The Parents confirm that they have disclosed in the Student's Application for Enrolment any diagnosed social, psychological, physical, emotional or learning needs which may reasonably impact the Student's ability to fully participate in the curricular or co-curricular activities of the College.

16.2 Parents acknowledge that if they fail to disclose or do not fully disclose any diagnosed social, psychological, physical, emotional or learning needs that may reasonably impact the Student's ability to fully participate in the curricular or co-curricular programs provided by the College, either in the Application for Enrolment Form or subsequently, the College may, if the Student is not Enrolled, withdraw the offer of Enrolment, or, if the Student is Enrolled, terminate the Enrolment.

16.3 Parents must complete and return to the College any form seeking health information in relation to the Student required by the College prior to the Student commencing at the College. If at any time while the Student is enrolled and attending the College, previously-advised diagnosed needs change, or any new diagnosed social, psychological, physical, emotional or learning needs arise which may reasonably impact the Student's ability to fully participate in the curricular or co-curricular activities of the College, Parents must notify the College in writing.

16.4 Parents must notify the College as soon as reasonably practicable if the Student has a communicable infection or condition or a notifiable condition under Public Health Regulations.

16.5 In the event of any medical or other emergency arising, concerning the Student, and the College is unable to contact the Parent after making reasonable efforts, the Parent authorises the College to give authority for treatment, subject to any other standing instructions provided by the Parents, in writing, to the College regarding medical treatment. The Parent indemnifies the College, its employees and agents in respect of all liability costs, expenses and any other loss arising directly or indirectly out of such treatment.

17. SAFETY AND SECURITY

17.1 Parents must observe the College's security procedures for the protection and welfare of students, including but not limited to only contacting the Student through appropriate College channels during College hours.

17.2 Students are responsible for their personal belongings and the College does not accept any responsibility for the loss or damage to those belongings. All personal belongings should be labelled with a Student's name.

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17.3 The Principal or the Principal's delegate may search the Student's bag, locker or other possessions including electronic devices and, if applicable, a boarder's room, where there are reasonable grounds to do so, in order to maintain a safe and supportive environment for all students and staff.

18. PROGRAMS AND ACTIVITIES

18.1 The College determines the educational and other programs and activities conducted at the College.

18.2 The College uses various technologies in connection with activities, including artificial intelligence systems. Parents agree to comply with the College's policies and procedures in relation to use of technologies for and in connection with College activities. The College is committed to innovation and supporting technological literacy, so students are positioned to be leaders of information technology. Technology use is subject to governance, oversight and College Policies (including the Artificial Intelligence Policy). Recording is not permitted at College events without appropriate authorisation and consent from the College.

18.3 The College may change its programs and activities and the content of these programs and activities without notice where necessary to do so. This may include discontinuance of teaching subjects and other programs.

18.4 The availability and/or offering of a subject, program or activity (both academic or otherwise) by the College does not guarantee that a Student will be admitted to that subject, program or activity. The acceptance of a Student into a subject, program or activity will be at the absolute discretion of the College.

19. COLLECTION AND DISCLOSURE OF PERSONAL INFORMATION

19.1 The Parent acknowledges they have read and understood the College's Privacy Policy. The College's Privacy Policy is available at: www.pymblelc.nsw.edu.au

19.2 The Parent acknowledges that the College will collect personal information about the Parent and the Student from time to time which may be necessary for the College's function or activities.

19.3 Parents of a Student who holds a visa, regardless of residency status, authorise the College to log into the Department of Home Affairs (Immigration) website to check visa entitlements electronically via the Visa Entitlement Verification Online (VEVO) system for the duration of Enrolment on: https://www.homeaffairs.gov.au/

19.4 The Parent acknowledges the College's duty at law to collect information on Student background characteristics as part of the National Goals for Schooling (1999) as varied or replaced from time to time. The Enrolment of the Student will not be complete without the provision of the required information.

19.5 The Parent authorises and consents to the College's use of such information for purposes related to the education, health, care, welfare or development of the Student.

19.6 The College will take photographs, video recordings or other means of recording images of the Student and may use those photographs, videos and images in any publication such as newsletters, magazines, newspapers, social media and website which contain personal information, for marketing purposes, unless the Parent advises the College in writing that they do not wish this to occur.

19.7 If a Parent does not wish the College to use their daughter's personal information or photograph or image for marketing and fundraising purposes, the Parent must inform the College in writing to communityengagement@pymblelc.nsw.edu.au.

20. EXECUTION OF THIS ENROLMENT CONTRACT

20.1 Where the Student has two Parents and there are no Parent Circumstance Adjustments, this Enrolment Contract:

a. must be executed by both Parents in the signature section below or Accepted by both Parents; and

b. becomes effective from the date on which the College receives this Enrolment Contract executed or Accepted by both Parents.

20.2 Where the Student has one Parent and there are no Parent Circumstance Adjustments, this Enrolment Contract:

a. must be executed by that Parent in the signature section below or Accepted by that Parent; and

b. becomes effective from the date on which the College receives this Enrolment Contract executed or Accepted by that Parent.

21. AMENDMENT OF TERMS AND CONDITIONS

These terms of the Enrolment Contract may be changed from time to time by the College giving not less than two full Terms' notice to the Parents in writing which shall apply to both current and future Students and Parents from the date specified in the notice.